

MINUTES  
SQUAW CREEK TOWNSHIP TRUSTEES

Date: 01/22/2025

Time: 1:15 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

**CALL TO ORDER** – Trustee Steven Lawyer called the meeting to order at 1:24 p.m.

**TRUSTEE ROLL CALL** - Present for the Clerk's roll call were Trustees Sheri Jandik, Steven Lawyer, and Kimberly Smith. Public attending was Bebe Bird.

**APPROVAL OF MINUTES**

1. December 18, 2024 meeting minutes – Motion by Jandik and second by Lawyer to approve the minutes. Ayes: All present. Motion approved.

**APPROVAL OF FINANCIAL REPORTS**

1. December 2024 People's Bank account reconciliations – Motion by Lawyer and second by Smith to approve the account reconciliation reports. Ayes: All present. Motion approved.
2. Invoices – There were none.

**2025 TRUSTEE ORGANIZATIONAL ACTIONS** - After reviewing the 2025 Trustee organizational actions, a motion was made by Lawyer and second by Jandik for the following appointments. Ayes: All present. Motion approved.

1. Steven Lawyer as Trustee Chair for Squaw Creek Township.
2. Sheri Jandik as Vice Chair for Squaw Creek Township.
3. Sheri Jandik as Trustee Chair to the EMS Advisory Board .
4. Sheri Jandik as Trustee Chair for Interment at Cemeteries with assignments for each cemetery burial as follows: Lawyer – Mt. Tabor Cemetery; Smith – Smith Cemetery; Jandik – Indian Valley Cemetery.
5. Kimberly Smith as Trustee Chair for Fence/Tree Maintenance for all cemeteries.
6. Steven Lawyer as Trustee Chair for Fence Disputes.
7. Sheri Jandik as Trustee Chair for Township History.

Then a motion by Lawyer and seconded by Smith to designate the following places for notification of meetings. Ayes: All present. Motion carried.

1. Clerk to post official publications at Warren County Administration Building, Medora Church, and Fairview Church.
2. Sheri Jandik to post official publications on Squaw Creek Township Facebook and website.

Then a motion by Lawyer and second by Smith to designate the following for signers of financials and township bank. Ayes: All present. Motion carried.

3. Sheri Jandik and Clerk to remain signers for financials at People's Bank the official depository for the township.

**OLD BUSINESS**

1. Tree Trimming – After discussion, Lawyer stated that he and Sam Lawyer will remove some branches at Mt. Tabor. Jandik noted that there are several piles of branches that need removed at Indian Valley. Smith said she will be replacing the top rail on a portion of the fence.

2. Headstone Maintenance/Purchases – Jandik noted that a headstone at Mt. Tabor needs a death date of 1967. Township discussed options.
  - a. Native American Headstone – Lawyer is still waiting on a quote. Item tabled to the next meeting.

## **NEW BUSINESS**

1. Mt. Tabor Cemetery Plot Purchase – Tabled to the next meeting.
2. Cemetery Rules revision – Trustees discussed section 4.1, Marking of Interments, with the intention of changing the time limit for placement of a permanent marker. Discussion regarding the clarity of the second sentence also took place. Motion by Lawyer and second by Jandik to leave six (6) months as the time limit since it is mentioned that Trustees can extend if necessary and to amend the second sentence of section 4.1 of the Cemetery Rules to read: “The Persons arranging/requesting the interment shall be responsible for...”.
3. Cemetery mowing bid for 2025 – Clerk noted that the bid notice was submitted to the Indianola Record Herald for publication. Jandik noted that the bid notice was also submitted to the Tri-Corner Express and posted on the township website and Facebook page
4. Fy2026 Budget and hearing date – Clerks presented levy options for the fy2026 budget, then Trustees discussed the potential expenses for the fy2026 budget which included cemetery fencing, entrance arches, gravel and headstone maintenance. Motion by Lawyer, second by Jandik to set the fy2026 levies as follows: cemetery maintenance .35; fire protection .4045; emergency response (EMS) .2025. Ayes: all present. Motion approved. Then, motion by Lawyer and second by Jandik to set the public hearing for February 26, 2025 at 1:15 pm at Lawyer’s home, 7129 G76 Highway, New Virginia, Iowa. Ayes: All present. Motion carried. Clerk was directed to make the approved fy2026 budget adjustments and prepare the documents for publication/posting.

**PUBLIC COMMENTS** – There were no public comments.

**PROPOSITIONS AND REMARKS FROM TRUSTEES AND CLERK** – Jandik noted that the United States of America Flags will need replaced at each cemetery prior to Memorial Day. Item will be added to the next agenda.

**CONFIRM NEXT MEETING** – February 26, 2025 at 1:15 p.m. at 7129 G-76 Highway, New Virginia, Iowa.

**ADJOURNMENT** - Motion by Jandik to adjourn at 2:39 p.m. Second by Lawyer. Ayes: All present. Motion approved.

**APPROVAL DATE:** \_\_\_\_\_

\_\_\_\_\_  
Sheri Jandik, Trustee

\_\_\_\_\_  
Steven Lawyer, Trustee

\_\_\_\_\_  
Kimberly Smith, Trustee

**ATTEST:**

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Misti Kosman, Clerk