

MINUTES  
SQUAW CREEK TOWNSHIP TRUSTEES

Date: 01/25/2023

Time: 1:00 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

**CALL TO ORDER** - Chairperson Sheri Jandik motioned to open and call to order the meeting at 1:08 p.m. Second by Smith. Ayes: All. Motion approved.

**TRUSTEE ROLL CALL** Present for the Clerk's roll call were Trustees Sheri Jandik and Kimberly Smith. Trustee Steven Lawyer was absent. Public answering the Clerk's name request were John Todd, Cindy Todd and Aaron Neely.

**APPROVAL OF MINUTES.**

1. December 21, 2022 meeting minutes – Motion by Jandik to approve the December 21, 2022 meeting minutes. Second by Smith. Ayes: All present. Motion approved.
2. October 22, 2021 closed session meeting minutes - Motion by Jandik to approve the closed session meeting minutes of October 22, 2021. Second by Smith. Ayes: All present. Motion approved.

**APPROVAL OF FINANCIAL REPORTS**

1. December 2022 People's Bank checking, savings, and certificate of deposit reconciliations - Motion by Smith to approve the December 2022 financial reconciliation reports. Second by Jandik. Ayes: All present. Motion approved.

**2023 TRUSTEE ORGANIZATIONAL ACTIONS** - After reviewing the 2023 Trustee organizational actions, the following motions were made:

Motion by Smith to appoint Sheri Jandik as Trustee Chairperson. Second by Jandik. Ayes: All present. Motion approved.

Motion by Smith to appoint Sheri Jandik as Trustee to serve on the EMS Advisory Board. Secondary by Jandik. Ayes: All present. Motion approved.

Motion by Jandik to appoint Kimberly Smith to oversee the upkeep of the township cemeteries and Sheri Jandik to continue as historian/plot purchase contact for the township cemeteries. Second by Smith. Ayes: All present. Motion approved.

Motion by Jandik to designate the following for official township publications: Warren County Administration Building, Squaw Creek Township Facebook page, and Squaw Creek Township website, the Medora Church, and additionally Fairview Church, if permissible. Jandik will inquire with Fairview Church. Second by Smith. Ayes: All present. Motion approved.

Motion by Jandik to designate the township official depository as People's Bank, Indianola, Iowa and Milo, Iowa locations. Second by Smith. Ayes: All present. Motion approved.

## **OLD BUSINESS**

1. Tree Trimming – Smith reported that the Indian Valley fence would require a top rail to repair but the fence sections appeared to be okay. Smith also stated that 2 smaller trees inside the townships property line will be removed in the near future. John Todd offered to assist with the top rail replacement.
2. Headstone Maintenance – Jandik contacted Indianola Memorial Works regarding updated pricing on headstones should the township need to update the cemetery guidelines. Pricing had not changed for 2023. Jandik also inquired about the headstone order and was told that they had not finished the order yet. Jandik will follow-up. Sheri will also inquire of the cost for ground radar for Smith Cemetery to locate unknown graves.
3. Smith Cemetery access – Motion by Jandik to formally approve the engagement letter with Ahlers & Cooney dated December 23, 2022 and previously approved via texts on that date. Second by Smith. Ayes: All present. Motion approved. Discussion followed centering around an online conversation with the adjacent property owner, Beau Carpenter. At this point Steven Lawyer arrived at the meeting for a moment. Motion by Jandik to send by certified mail to Beau Carpenter the original offer to purchase 0.32 acres needed to access Smith Cemetery. Second by Smith. Ayes: All present. Motion approved.

## **NEW BUSINESS**

1. Mowing Bid Contracts – The Township acknowledged that one bid was received for mowing the 3 cemeteries. Motion by Jandik to extend the bid deadline to March 15, 2023 to be able to obtain at least 3 bids total. Second by Smith. Ayes: All present. Motion approved.
2. FY2024 Budget – After reviewing the draft of the budget and discussing plans for FY2024, motion by Jandik to approve the FY2024 Squaw Creek Township proposed budget and set the public hearing for February 22, 2023. Second by Smith. Ayes: All present. Motion approved. The Clerk is directed to set the hearing and post the notice.
3. 28E Agreements – After reviewing the 28E Agreements, Jandik noted that the 28E Agreement with City of New Virginia does not expire until 2026; however the 28E Agreement with the City of Indianola will expire June 30, 2023. Jandik will contact Indianola Fire Chief Chia to renew the 28E Agreement prior to approving the FY2024 township budget.

**PUBLIC COMMENTS** – John Todd and his wife Cindy, addressed the Trustees regarding the history of Squaw Creek. The Todd's were passionate in their remarks about the need to preserve the heritage and history of Squaw Creek and the Township named after it. Aaron Neely added his concern for retaining Squaw Creek Township's name and history for future generations.

**PROPOSITIONS AND REMARKS FROM TRUSTEES AND CLERK** – Jandik shared that she has been organizing the historical township records. Discussion followed

regarding document retention. The Clerk said that she will provide to Jandik the retention manual from the State of Iowa for townships. Trustees then discussed design ideas for identification lanyards or name cards for the trustees and clerk. Jandik and Smith shared design ideas for creating a logo for the township. Also discussed was creating an official t-shirt that would have the newly created Squaw Creek Township logo and could be purchased by the township residents for a nominal fee to cover costs. Design ideas were shared and township resident, Aaron Neely, stated that his wife Sarah, is a graphics designer and offered her assistance with designing a logo. Jandik will contact Sarah Neely to help with this project.

**CONFIRM NEXT MEETING** – February 22, 2023 at 1:00 p.m. at 7129 G-76 Highway, New Virginia, Iowa.

**ADJOURNMENT** - Motion by Jandik to adjourn at 2:48 p.m. Second by Smith. Ayes: All present. Motion approved.

**APPROVAL DATE:** \_\_\_\_\_

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Sheri Jandik, Trustee

\_\_\_\_\_  
Steven Lawyer, Trustee

\_\_\_\_\_  
Kimberly Smith, Trustee

**ATTEST:**

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Misti Kosman, Clerk