

MINUTES
SQUAW CREEK TOWNSHIP TRUSTEES

Date: 3/22/2023

Time: 1:00 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

CALL TO ORDER – Chairperson Sheri Jandik motioned to open and call to order the meeting at 1:20 p.m. Second by Lawyer. Ayes: All. Motion approved. Please note the late start time was due to Trustees completing a required government application for creating and filing 1099 tax forms for contractors.

TRUSTEE ROLL CALL Present for the Clerk's roll call were Trustees Sheri Jandik, Steven Lawyer, and Kimberly Smith. There was no public in attendance.

APPROVAL OF MINUTES.

1. February 22, 2023 meeting minutes – Motion by Lawyer to approve the minutes. Second by Smith. Ayes: All present. Motion approved.

APPROVAL OF FINANCIAL REPORTS

1. February 2023 People's Bank checking reconciliation - Motion by Smith to approve the financial reports. Second by Lawyer. Ayes: All present. Motion approved.
2. Donations – Motion by Smith to approve donating \$1,500 to Kelly Penman for headstone maintenance services. Second by Lawyer. Ayes: All present. Motion approved. After discussion, motion by Jandik to approve donating \$500 to Daran Becker for appraisal services for Smith Cemetery property acquisition. Second by Lawyer. Ayes: All present. Motion approved.

OLD BUSINESS

1. Tree Trimming – Smith reported plans for tree trimming and removal to continue as the weather becomes better.
2. Headstone Maintenance – Jandik reported that McCall's monument will be contacting the Township for placement of a headstone in the near future.
3. Smith Cemetery access – Smith reported that she had met with the Carpenter family and discussed in detail what needs to be included in a contract between Squaw Creek Township and the Carpenter family regarding possible relocation of utilities (electric pole, water meter, telephone pedestal), as well as a new culvert in addition to the amount requested by the Carpenter family for the .32 acres of property to extend the existing road and providing a parking area. The discussion resulted in a motion by Smith that the contract include the price of \$7,000 for .32 acres, plus cost of moving utilities, IF necessary; that all parties have a mutual transfer of deeds to obtain clear title; and that there is no interference by either party during the improvements and maintenance of same; and payment would be in full upon closing. Second by Lawyer. Ayes: All present. Motion approved. Steven Lawyer will draft a proposed contract and then send it to Attorney Brownell for review.
4. Squaw Creek Township Logo – no new information so item was tabled.
5. Due to lack of interest for rural recycling on the majority of the Warren County Board of Supervisors, Trustees provided the emails for the Warren County Supervisors so Squaw Creek Township residents can contact them directly regarding rural recycling

concerns . Their emails are: crystalm@warrencountyia.org;
darrenh@warrencountyia.org; marks@warrencountyia.org

NEW BUSINESS

1. Ground Penetrating Radar (GPR) – Jandik shared pricing for companies that do the GPR. After discussion and determining that the best use of money is with Sentry Mapping, there was a motion by Jandik to have Jandik contact Sentry Mapping to obtain references and to contact others for notification of bid results. Second by Smith. Ayes: All present. Motion approved.
2. Award 2023 Mowing Bid for all cemeteries – Trustees reviewed and discussed 4 mowing bid submissions, then there was a motion by Jandik to approve Turner Lawn Care in the amount of \$4,950 for the 2023 mowing season. Second by Lawyer. Ayes: All present. Motion approved. Jandik will notify all bidders. After Trustees discussed rules for adornment removal rules, motion by Lawyer to approve 3 signs for the individual cemeteries indicating visiting hours, grave adornment rules and website information and QR code not to exceed \$300. Second by Jandik. Ayes: All present. Motion carried.
3. Fence Viewing Request – Lawyer reported that he had a phone call from a property owner and asked the Trustees to set a time and date for a fence viewing. The Trustees agreed to set the fence viewing for April 22, 2023 at 1:00 p.m. at 24078 108th Ave, New Virginia, IA 50210 and directed the clerk to mail letters to the property owners.

PUBLIC COMMENTS – There were no public in attendance.

PROPOSITIONS AND REMARKS FROM TRUSTEES AND CLERK – Jandik discussed the upcoming William “Bill” Willis Memorial dedication set for April 29, 2023 from 1:00 – 3:00 p.m. An open invitation to the event will be placed in the Tri-Corner Express and the Indianola Record Herald. Trustees discussed advertisement, food, and beverages for the event, with more information to be discussed at the April 26 meeting.

CONFIRM NEXT MEETING – April 26, 2023 at 1:00 p.m. at 7129 G-76 Highway, New Virginia, Iowa.

ADJOURNMENT - Motion by Lawyer to adjourn at 3:41 p.m. Second by Jandik. Ayes: All present. Motion approved.

APPROVAL DATE: _____

Sheri Jandik, Trustee

Steven Lawyer, Trustee

Kimberly Smith, Trustee

ATTEST:

Misti Kosman, Clerk