

**MINUTES  
SQUAW CREEK TOWNSHIP TRUSTEES**

Date: 5/18/2022

Time: 1:00 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

**CALL TO ORDER** - Chairperson Sheri Jandik requested a motion to open and call to order the meeting at 1:00 p.m. Motion by Steven Lawyer to open the meeting. Second by Sheri Jandik. Ayes: all. Motion approved.

**TRUSTEE ROLL CALL** Present for the Clerk's roll call were Trustees Sheri Jandik and Steven Lawyer. Public present: Kimberly Smith and Beau Carpenter.

**APPROVAL OF MINUTES.**

1. April 27, 2022 meeting minutes – Motion by Lawyer to approve the April 27, 2022 meeting minutes. Second by Jandik. Ayes: all. Motion carried.
2. April 27, 2022 closed meeting minutes - Motion by Lawyer to approve the April 27, 2022 closed meeting minutes. Second by Jandik. Ayes: all. Motion carried.

**APPROVAL OF FINANCIAL REPORTS**

1. April 2022 People's Bank checking reconciliation – Motion by Jandik to approve the April 2022 People's Bank checking reconciliation. Second by Lawyer. Ayes: all. Motion carried.

**OLD BUSINESS:**

1. Update: Flag retirement and new flag placement ceremony - Trustees discussed the ceremony deciding that on Sunday, May 21, 2022 at Mt. Tabor Cemetery and then continue onto Indian Valley Cemetery and end at Smith Cemetery. Sam Lawyer and 1 other boy scout would lower and appropriately fold the retired American flags and then install the new American Flags. Then the retired flags will be given to the Boy Scouts for the flag retirement ceremony.
2. Review/Action: Tree Trimming for all cemeteries – Jandik shared that there has been a lot of work done at Indian Valley Cemetery and more is needed. Jandik will contact tree trimmers for the larger trees.
3. Review/Action: Headstone Maintenance - Jandik shared that she had not received a response from the families regarding the missing/damaged headstones. After discussion, motion by Lawyer to approve purchasing a two-person headstone for the Nicholson plot. Second by Jandik. Ayes: all. Motion carried.
4. Access to Smith Cemetery – Trustees Lawyer and Jandik presented information and discussed Smith Cemetery access options with Beau Carpenter. After discussion, Lawyer motioned to advise the township legal counsel that the township will pursue voluntary acquisition of land to obtain access to Smith Cemetery and that legal action will be suspended. Second by Jandik. Ayes: all. Motion carried.

## **NEW BUSINESS**

1. Review/Action: Memorial marker for William “Bill” Willis, II - Trustees discussed options and looked at samples provided by Kimberly Smith. Lawyer tabled this item to the next meeting to be able to talk to Mary Willis about her preferences.

## **VACANT TRUSTEE SEAT**

1. Review submissions of interest – Trustees reviewed emails from Kimberly Smith and Beau Carpenter
2. Interview those in attendance – Discussion was had with both Kimberly Smith and Beau Carpenter. Trustees learned that both have been in Squaw Creek Township most of their lives and have a great interest in preserving the cemeteries and serving their communities.
3. Possible closed session – Trustees entered closed session at 2:35 p.m. upon a motion by Lawyer and second by Jandik. Ayes: all. Motion carried. Closed session occurred. Motion by Lawyer to exit closed session at 2:42 pm. Second by Jandik. Ayes: all. Motion carried.
4. Review/Action: Appointment to Vacant Trustee Seat – Motion by Jandik to appoint Kimberly Smith as Trustee to fill the vacated Squaw Creek Township seat due to the death of William “Bill” Willis, II. Trustees will administer the Oath of Office and approve the resolution at the next Trustee meeting on June 22, 2022 at 1:00 p.m.

**PUBLIC COMMENTS** – Beau Carpenter commented that Smith Cemetery has a large tree that needs removed.

**PROPOSITIONS AND REMARKS FROM TRUSTEES AND CLERK** – Clerk shared that the appointed Trustee would need to complete and file an Affidavit of Candidacy so that they can be on the ballot for the election in November.

**ADJOURNMENT** - Motion by Lawyer to adjourn at 2:45 p.m. Second by Jandik. Ayes: Lawyer and Jandik. Nays: none. Motion approved.

**APPROVAL DATE:** \_\_\_\_\_

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Sheri Jandik, Trustee

\_\_\_\_\_  
Steven Lawyer, Trustee

\_\_\_\_\_  
Vacant Trustee Seat

**ATTEST:**

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Misti Kosman, Clerk