

MINUTES
SQUAW CREEK TOWNSHIP TRUSTEES

Date: 07/05/2023

Time: 1:15 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

CALL TO ORDER – Chairperson Sheri Jandik motioned to open and call to order the meeting at 1:17 p.m. Second by Smith. Ayes: All. Motion approved.

TRUSTEE ROLL CALL Present for the Clerk's roll call were Trustees Sheri Jandik, Steven Lawyer, and Kimberly Smith. No public attended.

APPROVAL OF MINUTES.

1. May 31, 2023 and June 13, 2023 meeting minutes – Motion by Lawyer to approve the minutes. Second by Smith. Ayes: All present. Motion approved.

APPROVAL OF FINANCIAL REPORTS

1. May and June 2023 People's Bank checking reconciliation; June 2023 People's Bank savings reconciliation; June 2023 People's Bank certificate of deposit reconciliation – Motion by Smith to approve all financial items listed. Second by Lawyer. Ayes: All present. Motion approved.

OLD BUSINESS

1. Tree Trimming – no new information to report.
2. Headstone Maintenance – Jandik reported that Indianola Memorial Works has changed the delivery date of the headstone has been extended for another year. Jandik will research another company, discuss with Indianola Memorial Works and report at the next meeting.
3. Smith Cemetery access – Jandik reported that the abstracting and other legal formalities have begun for the purchase of the Smith Access. Smith reported the gate has not yet been fixed.
4. Squaw Creek Township Logo – Jandik reported that she is waiting on a response from the Native American resident on an inquiry of a Native American artist willing to assist in creating a logo.
5. Ground Penetrating Radar (GPR) for cemeteries – GPR was done on May 24, 2023, Jandik provided the electronic version of the maps, and the Trustees reviewed them. Then, the discussion centered around providing appropriate headstone markers for the unknown graves. Jandik to record new Interment Rights for Browns and Williamsons.
6. Fence Viewing Decision – Trustees directed the Clerk to prepare the invoices for the property owners in the respective amount of \$135.19 each. Jandik to also send an email with the invoice.

NEW BUSINESS

1. Cemetery Signs – Lawyer motioned to have Misti request the small changes of adding “maps,” to the wording, pushing the QR code to the right and centering the

website address and if change fee is \$20 or less, order the signs. Second by Smith. Ayes: All present. Motion approved.

2. Timesheets – Motion by Lawyer, second by Jandik to approve and submit the Township timesheets to Warren County for payment. Ayes: All present. Motion approved. Jandik will submit the timesheets to Warren County for payment.
3. Annual Financial Report – tabled to the next meeting because Warren County has not released the final tax deposit information.

PUBLIC COMMENTS – There were no public comments.

PROPOSITIONS AND REMARKS FROM TRUSTEES AND CLERK – Lawyer mentioned the Flag Retirement ceremony will be held at Lions Park Saturday night of Old Settlers. A specific time was not given, just after the Quilts of Valor ceremony.

CONFIRM NEXT MEETING – August 2, 2023 at 1:15 p.m.

ADJOURNMENT - Motion by Smith to adjourn at 2:10 p.m. Second by Lawyer. Ayes: All present. Motion approved.

APPROVAL DATE: _____

Sheri Jandik, Trustee

Steven Lawyer, Trustee

Kimberly Smith, Trustee

ATTEST: _____
Misti Kosman, Clerk