

MINUTES  
SQUAW CREEK TOWNSHIP TRUSTEES

Date: 08/02/2023

Time: 1:15 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

**CALL TO ORDER** – Chairperson Sheri Jandik motioned to open and call to order the meeting at 1:17 p.m. Second by Lawyer. Ayes: All. Motion approved.

**TRUSTEE ROLL CALL** Present for the Clerk's roll call were Trustees Sheri Jandik, Steven Lawyer, and Kimberly Smith. The public attending was Erik Smith.

**APPROVAL OF MINUTES.**

1. July 5, 2023 meeting minutes – Motion by Smith to approve the minutes. Second by Jandik. Ayes: All present. Motion approved.

**APPROVAL OF FINANCIAL REPORTS**

1. July 2023 People's Bank checking reconciliation – Motion by Jandik to approve the financial item listed. Second by Smith. Ayes: All present. Motion approved. It was noted that over 5 checks were processed, a service charge of \$10.00 was charged.
2. Fence viewing timesheets – Motion by Smith to approve the fence viewing timesheets and issue checks as follows: Steven Lawyer \$100.56; Sheri Jandik \$67.50; Kimberly Smith \$47.20; and Misti Kosman \$38.14. Second by Jandik. Ayes: All present. Motion approved.

**OLD BUSINESS**

1. Tree Trimming – no new information to report.
2. Headstone Maintenance – Jandik reported that McCall Monument can create the 6 headstones for \$300 each and the headstones for the 72 unknowns for \$277.78 each for a 16X 20 size. Discussion followed. Then, upon a motion by Lawyer approving Jandik to purchase the 6 headstones from McCall Monument and to inform Indianola Memorial Works that we will not be using them due to waiting over a year from the original order; and to approve up to \$275 per headstone for the 72 unknowns but inquiring if a smaller size headstone would have a lower bid and also checking other vendors. Second by Jandik. Ayes: All present. Motion carried. The Clerk will contact Iowa Death Records to try to obtain any records pertaining to Squaw Creek Township cemeteries.
3. Smith Cemetery access – Jandik reported that the township has received the title opinion and that the deed and other necessary documents are being finalized by Ahlers & Cooney. Trustees discussed the closing process and decided that it can be completed by the Chairperson, Jandik. Then, upon a motion by Steven Lawyer to approve issuing a check in the amount of \$7,000.00 to Beau and Nicole Carpenter

- and that the check be held by Jandik until the final signing of the deed and supporting documents. Second by Smith. Ayes: All. Motion carried.
4. Squaw Creek Township Logo – no new information to report. Tabled until winter when Smith Cemetery is not the top priority.

#### **NEW BUSINESS**

1. Annual Financial Report – Trustees reviewed and discussed the information. Then, motion by Smith to approve the FY2023 Annual Financial Report. Second by Jandik. Ayes: All present. Motion carried.

**PUBLIC COMMENTS** – There were no public comments.

**PROPOSITIONS AND REMARKS FROM TRUSTEES AND CLERK** – Jandik remarked that the EMS Advisory Board would be meeting within the next month. Jandik also asked Lawyers about his family's plot and was seeking a deed that had not been recorded. Lawyer will report back at the next meeting. Jandik presented "paper maps" provided by Sentry Mapping. Trustees decided they will have some work sessions this winter to review, in detail, in comparison to current maps, and create a Row, Lot, Plot Map for Smith this winter. The Clerk encouraged all attendees to vote August 29, 2023 in the special election for Warren County Auditor.

**CONFIRM NEXT MEETING** – August 30, 2023 at 1:15 p.m.

**ADJOURNMENT** - Motion by Lawyer to adjourn at 1:58 p.m. Second by Jandik. Ayes: All present. Motion approved.

**APPROVAL DATE:** \_\_\_\_\_

\_\_\_\_\_  
Sheri Jandik, Trustee

\_\_\_\_\_  
Steven Lawyer, Trustee

\_\_\_\_\_  
Kimberly Smith, Trustee

**ATTEST:** \_\_\_\_\_  
Misti Kosman, Clerk