

Squaw Creek Township Trustee Meeting

August 14th, 2020

Sheri Jandik called the meeting to order at 4:09 p.m.

Location: Date: 08/14/2020

Time: 4:00 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

Present: Sheri Jandik, Trustee
Steve Lawyer, Trustee
Casey Howe, Clerk

Absent: William Willis, Trustee

Public: None

Minutes: Approved, July 22nd, 2020. Motion by Lawyer to approve minutes to include manual change of location, second by Jandik. Unanimously approved by those present. Motion Carried.

Financials: Reviewed by Jandik, Motion to Approve by Jandik, Second by Lawyer, Unanimously approved by those present. Motion Carried.

Old Business:

Smith Cemetery access

- Confirmation from Recorder's office that all details are online related to deed transfers and history for Squaw Creek Township. Need to confirm with county that properties are ready to be surveyed.
- Will provide Chad Daniels, the surveyor, necessary information to proceed with survey of property. Willis to contact Chad Daniels.
 - Township would like Surveyor to mark property boundaries, the roadway, and determine if fence lines are on property lines.
 - Need to document an appropriate legal description which may require a quiet title action including a court order to make the formal change.
 - Once survey is complete on Smith Cemetery, Township will require a meeting to determine next steps on roadway preparations.
- Need to prepare for removal of trees and dirt/rock work that will be required.
- Request Survey to be completed on Mt. Tabor as well. Indian Valley has had a recently completed survey of the property.

Review/Discuss and Potential Action Cemetery Rules

- Minor updates have been completed. Lawyer to work on it in the following weekend to send to Jandik by Monday, August 17th, 2020.

Discuss Flag Poles and Eagle Scout Project

- Sam Lawyer provided quotes for flagpoles, flags, lighting (solar), and rentals for concrete mixer, concrete and sand, food/drinks for the scouts.
 - Approximate Budget:
 - Flagpoles: 3x 1,388.60 (with tax), free shipping
 - Flags (4x6): 3x 90.10 for nylon mesh (heaviest duty of the three quotes provided). Option to raise two flags on each flag pole.
 - Lighting Solar: 3x various prices \$75.00 – \$150.00
 - Other Costs:
 - Concrete Mixer (\$50/day)
 - Concrete, Sand, Gravel (\$40-\$45)
 - Refreshments (\$50/day)
 - Lawyer moves to approve a \$2,000 budget per flagpole at each cemetery, with any expenditures not listed in the budget require approval by a township trustee prior to purchase with all purchase receipts to be turned in upon completion of project, second by Jandik. Unanimously approved by those present. Motion Carried.
 - Next Steps:
 - Sam Lawyer to complete writing of project proposal with required signatures; writing of project itself, with required signatures.
 - Ordering of materials will occur once all signatures for the plan are obtained.

Discuss Tree Trimming

- Jensen has cleaned up the fallen tree at Indian Valley.
- Jandik requested bids for fencing.
 - Bid #1 -
 - Mt. Tabor fencing:
 - 42' Galvanized Chain Link Fence; \$6,900 - \$11,000
 - Repairs and replacement of North section and 8 foot gate or walk through gate; \$5,200
 - Bid #2 –
 - Indian Valley
 - \$19,406; includes above plus replacement of South Side.
 - Mt. Tabor
 - \$11,000
 - Bid #3 –
 - Indian Valley
 - \$4,150 for repairs
 - \$290 & \$390 for gates
 - Mt. Tabor
 - \$11,000
- Rod Iron Fencing would be 2x-3x the quote for Chain Link.
- Indian Valley fence line does not line up with boundary pins. In addition, neighboring property owner's fence line is some distance from the pins, and the Township might be interested in the purchase of the land between the existing cemetery boundary pins up to the neighboring fence line.
- Voting on bids will occur at next scheduled meeting.

Discuss Emergency Services contract with Virginia Township

- As half of 2020 has surpassed, Squaw Creek Township will cut a check for the first payment in the same fashion as historical payments the last few years.

Facebook and Website for Township

- Jandik moves to create a namecheap.com and pay for a 2 year domain for www.squawcreektownship.com iao \$18.12, second by Lawyer. Unanimously approved by those present, motion carried.
 - Lawyer created domain for www.squawcreektownship.com through NameCheap.com. A two year domain name was purchased with the intention to renew every even year (2022, 2024...).
- Jandik moves to create a dreamhost.com and pay for an annual cost for www.squawcreektownship.com iao \$70.39 in order to create the Squaw Creek Township website, second by Lawyer. Unanimously approved by those present, motion carried.
 - Lawyer created DreamHost account for www.squawcreektownship.com through. A one year subscription was purchased with the intention to renew every year.

Plot Purchases and Plot Relocations

- Jandik met with Webb's at Indian Valley to officially move all three plots to the east back end of the cemetery. They measured setting for the bench. Awaiting burial rights document to update for the Webb's changes.
- Lawyer moves to waive 'test dig' costs for the Webb's new location within Indian Valley Cemetery, as there are no indicated previously buried remains in said location and will complete a 'test probe', second by Jandik. Unanimously approved by those present. Motion Carried.
- Jandik to quote costs for a gravesite probe tool for use by the township.

Debit Card

- Picked up and activated.
- New Checks have been ordered.

New Business:

Jandik moves to adjourn at 5:50 p.m. – Second by Lawyer. Unanimously approved by those present. Motion Carried.

Next scheduled meeting is September 4th, 2020 at 11:30 a.m.

Minutes approved by:

Sheri Jandik, Trustee

Steve Lawyer, Trustee

William E. Willis, Trustee