

Squaw Creek Township Trustee Meeting

September 24th, 2019

Sheri Jandik called the meeting to order at 4:40 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

Present: Sheri Jandik, Trustee
Steve Lawyer, Trustee
Casey Howe, Clerk

Absent: William Willis

Public: None

Minutes: Approved, August 19th, 2019. Motion by Jandik, second by Lawyer. Unanimously approved. Motion carried.

Financials: No changes, No action necessary

Old Business:

Memorandum of Understanding for Smith Cemetery access

- Lawyer and Jandik signed the MoU
- Jandik will deliver to Board of Supervisors for signatures

Review/Discuss and Potential Action Cemetery Rules

- Tabled

Discuss Flag Poles

- Upon determination of proposed flag pole for the Eagle Scout Project at Mt. Tabor, the Township anticipates the purchase of two additional flagpoles for Smith and Indian Valley. See below for presentation details.

Discuss Tree Trimming and Cemetery Maintenance

- Indian Valley to be completed this weekend and will provide bill for work completed.
- Mt. Tabor will be completed after Indian Valley and will provide bill for work completed.
- Jandik to obtain the Legal Descriptions for Smith, Mt. Tabor, and Indian Valley from the Recorder's office.
- Sheri reached out to the Medora Methodist Church to access the basement for a future meeting (Medora contact = Cindy Flaherty).

Discuss Emergency Services contract with Virginia Township with Fire Department moving under accountability of New Virginia City Council

- Lawyer called Warren County Dispatch who directed questions to Chief Deputy Spur. Lawyer left a message. Chief Deputy will assign an individual to work the request.
- Lawyer to reach out to Brent Baughman to further discussions regarding the future relationship between the Virginia Fire Department and Squaw Creek Township.
- Lawyer to reach out to the New Virginia City Council attorney, Stuyvesant.

New Business:

Presentation of Eagle Scout Project by Sam Lawyer

- Sam Lawyer presented options for flagpoles for his Eagle Scout project.
 - 24 foot pole with internal cable and rotating truck = \$2739.00 (including 7% sales tax)
 - 24 foot pole with internal rope without rotating truck = \$1310.00 (pre-tax)
 - 24 foot pole with internal rope with non-rotating truck was not a feasible option, for conversion to cable purposes in the future due to the mechanics of the pole.
 - Shipping is approximately \$300 - \$400 for three poles with a 1 week estimated delivery.
- Next Steps –
 - Sam Lawyer proposed that due to the high cost of the preferred pole by the township that the township donate funds to purchase the pole and he will fundraise for the installation.
 - The township proposes if fundraising is required for the Eagle Scout project, and determine if fundraising is required, what would be fundraising for (cement, installation, all or one, and flags).
 - Sam to discuss with Rich Keller and will make a final proposal to the Squaw Creek Township Trustees at the next meeting.
 - What will happen to the removal of the existing flagpoles?
- Motion by Jandik to purchase 3 flagpoles with Sam completing the order, not to exceed \$1,500 per flagpole. Second by Lawyer, Unanimously approved, motion carried.

Annual Financial Report

- Due to Auditor by 9/30/2019. Only penalty for being delayed is the county will hold funds to be disbursed until the report is certified with the Auditor's office.
- Megan, assistant to the board of supervisors is sending Clerk the previously filed report.
- The treasurer's office is compiling the 19 Fiscal year disbursement statements.
- Clerk to complete and to be presented at next scheduled meeting for approvals upon receipt of information from Warren County.

Township Trustee & Clerk Reference Manual

- Lawyer motions to purchase 1 copy of the manual, Second by Jandik. Unanimously approved.
- Clerk to purchase and submit receipt for reimbursement.

Timesheets

- Clerk to add meeting times and bring to next scheduled meeting for dual signing and approval.

Next meeting set for Tuesday, October 20th, 2019 at 11:00 a.m.

Motion to adjourn at 6:05 p.m. by Lawyer, second by Jandik. Unanimously approved.

Minutes approved by:

Sheri Jandik, Trustee

Steve Lawyer, Trustee

William E. Willis, Trustee