

MINUTES  
SQUAW CREEK TOWNSHIP TRUSTEES

Date: 09/27/2023

Time: 1:15 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

**CALL TO ORDER** – Chairperson Sheri Jandik motioned to open and call to order the meeting at 1:22 p.m. Second by Smith. Ayes: All present. Motion approved.

**TRUSTEE ROLL CALL** Present for the Chairperson's roll call were Trustees Sheri Jandik Steven Lawyer and Kimberly Smith. The public attending were Mackenzie Holtry, Chase Winward, and Brandon Garner.

**APPROVAL OF MINUTES.**

1. August 23, 2023 meeting minutes – Motion by Smith to approve the minutes. Second by Lawyer. Ayes: All present. Motion approved.

**APPROVAL OF FINANCIAL REPORTS**

1. August 2023 People's Bank checking reconciliation - Motion by Smith and second by Jandik to approve the financial statements. The Clerk noted the \$60 service charge was due to 12 checks being cashed during the month. Ayes: All present. Motion approved.

**OLD BUSINESS**

1. Tree Trimming – no new information to report and item was tabled.
2. Headstone Maintenance – Jandik reported that 72 “unknown” headstones and 6 named headstones were ordered from McCall Monument. Discussion followed regarding the Native American headstone.
3. Smith Cemetery access – Road and property revitalization – Jandik shared that the 911 address of 21150 108<sup>th</sup> Avenue, Indianola, Iowa has been assigned to Smith Cemetery. Clarke Electric moved the electric pole from the center of 108<sup>th</sup> Avenue (Smith access) to the private property to the west. Jandik and Smith attended the Warren Water District board meeting to request the water pit located in the middle of 108<sup>th</sup> Avenue (Smith access) be moved to the private property owner to the west at no cost to the Township. The approximate cost of this request is \$1,500. The Warren Water District board tabled the item and will discuss and vote at their next meeting in mid-October. While Jandik had contacted Warren Water District directly, she had also contacted Warren County to help facilitate the relocation of the water pit as they did with the power pole but was directed to continue discussions directly with Warren Water District.

Smith Cemetery access – Possible action on bids – The Township received 5 submissions for the Smith Cemetery tree and brush removal bids. Trustees discussed the bids at length. Lawyer motioned and Smith seconded to approve

Steve Leih, Triangle L Services bid at \$3,850.00. Ayes: All present. Motion approved.

#### **NEW BUSINESS**

1. Cemetery Rules Revision – Lawyer read the revisions and will provide a strike-through document to attach to the minutes. Motion by Lawyer to approve the Cemetery Rules revisions as attached. Second by Jandik. Ayes: All present. Motion approved. Jandik will update the website with the new cemetery rules document.
2. Mt. Tabor Cemetery Deed – Lawyer and Jandik have been trying to locate the original Deed for Mt. Tabor Cemetery. Lawyer mentioned there is no mention of the land being transferred from Franklin Keller to Squaw Creek Township in his abstract. Discussion followed with options to correct this and a voicemail was left with Ahler's & Cooney. Note after meeting adjourned at 2:57 p.m. Lawyer received a phone call from Ahler's & Cooney to discuss this item. Lawyer then asked to reconvene the meeting to formally report to the Trustees the information he had received. Motion by Jandik and second by Smith to reconvene the Squaw Creek Township Meeting at 3:21 p.m. Ayes: All present. Motion approved. Lawyer shared the options of Deed transfer from himself to the Township for the Mt. Tabor Cemetery property. Motion by Lawyer and second by Jandik to hire Warren County Abstract to create an abstract from Lawyer's existing abstract for the Mt. Tabor Cemetery property for the purpose of obtaining a title opinion and clarifying deed. And that Ahler's & Cooney supply an engagement letter to be executed by Jandik for the purpose of resolving this title issue. Ayes: All present. Motion approved. The reconvened meeting was adjourned at 3:24 p.m. upon a motion by Lawyer and second by Jandik. Ayes: All present. Motion approved.

**PUBLIC COMMENTS** – There were no public comments.

**PROPOSITIONS AND REMARKS FROM TRUSTEES AND CLERK** – Jandik remarked that new cemetery signs will need metal pieces to be able to connect to the fence. Jandik will check at the local hardware stores. Jandik shared that the EMS Advisory Board will be held October 1, 2023 at 6:30 p.m. at the New Virginia Fire Department, Jandik will report the meeting information at the next township meeting.

**CONFIRM NEXT MEETING** – October 25, 2023 at 1:15 p.m. at 7129 G-76 Highway, New Virginia, Iowa

**ADJOURNMENT** - Motion by Lawyer to adjourn at 2:57 p.m. Second by Jandik. Ayes: All present. Motion approved.

**APPROVAL DATE:** \_\_\_\_\_

\_\_\_\_\_  
Sheri Jandik, Trustee

\_\_\_\_\_  
Steven Lawyer, Trustee

\_\_\_\_\_  
Kimberly Smith, Trustee

**ATTEST:** \_\_\_\_\_  
Misti Kosman, Clerk