

Squaw Creek Township Trustee Meeting

October 6th, 2020

Sheri Jandik called the meeting to order at 3:38 p.m.

Location: Date: 10/06/2020

Time: 3:30 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

Present: Sheri Jandik, Trustee
Steve Lawyer, Trustee
William Willis, Trustee
Casey Howe, Clerk

Absent: None

Public: None

Minutes: Approved, September 16th, 2020. Motion by Jandik to approve minutes, second by Lawyer. Unanimously approved. Motion Carried.

Financials: Reviewed by Lawyer, Motion to Approve by Lawyer, Second by Jandik, Unanimously approved. Motion Carried.

Old Business:

Discuss Flag Poles and Eagle Scout Project

- What are the specific flagpole locations?
 - Locations will be pre-determined and mapped by the Trustees ahead of installation.
- Will the Boy Scouts be expected to remove the existing poles and foundations?
 - Yes, with landowner permission at Smith Cemetery.
- Are there any legal concerns with the Smith Cemetery?
 - There are no concerns from the Township with installing a flagpole at Smith Cemetery; the flagpole will be installed within the fence lines.
- Storage and Disposal of materials that are unused and/or needs to be removed?
 - Lawyer granted permission to the boy scouts for storage and permission of materials at his property throughout the project; including disposal of materials.
 - Old flagpoles will be disposed of with Clerk.
- Next Steps
 - Answers to these questions will be taken to Rich; final project and budget will be required to be signed off by Boy Scouts Master, and the Township, and the Scout Council.
 - Sam to meet with Scout Master on Monday October, 12th, 2020 to review plan.

Cemetery History

- In attempts to identify Title information, Lawyer conducted research to better identify previous relationships related to deeds of historical township properties. Reviewed Warren County General Index documents. Lawyer requested deeds from county.

Cemetery Rules

- Lawyer to update Certificate of Internment Rights to match Cemetery Rules and make necessary changes across both documents. The 'Row' number within the Certificate is unnecessary and will be removed from the Certificate of Internment Rights; location will be identified by Lot and Plot numbers.
- Certificate of Internment Rights was updated to reflect the County Recorder's deed requirements for recording purposes.
- Updates to the Interment Rights and Cemetery Rules to be completed by Lawyer based on discussion. Current Interment Rights indicate WHO will be interred; however, township is considering other options for 'owner' vs 'who' might be interred at time of purchase. Additional considerations include when will a certificate 'expire'.
 - Lawyer to complete additional research and make updates to the existing rules regarding residency tiers and Certificate of Internment Rights.
- The Township is required to provide a Notice and Information Regarding Interment Rights, updates required to be made by Lawyer.

Webb's Certificate of Internment Rights

- Updates to be made based on conversation surrounding changes to Cemetery Rules and Certificate of Internment Rights.

28E

- Lawyer to review sample 28E in book to see if additional changes need to be made from the 28E provided by the City of New Virginia.
- Jandik to contact Brent Baughman regarding adding the Emergency Services Advisory board and the schedule of fees along with any additional changes for the document.

Website Activation

- Activated

New Business:

- Motion made by Jandik to allow Clerk to purchase book of stamps, second by Willis. Approved, Motion Carried.

Jandik moves to adjourn at 5:50 p.m. – Second by Lawyer. Unanimously approved by those present. Motion Carried.

Next scheduled meeting is October 16, 2020 at 4:00 p.m.

Minutes approved by:

Sheri Jandik, Trustee

Steve Lawyer, Trustee

William E. Willis, Trustee