

**MINUTES**  
**SQUAW CREEK TOWNSHIP TRUSTEES**

Date: 10/25/2023

Time: 1:15 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

**CALL TO ORDER** – Chairperson Sheri Jandik motioned to call the meeting to order at 1:17 p.m. Second by Smith. Ayes: All present. Motion approved.

**TRUSTEE ROLL CALL** Present for the Clerk's roll call were Trustees Sheri Jandik, Steven Lawyer, and Kimberly Smith. There were no public attending.

**APPROVAL OF MINUTES.**

1. September 27, 2023 meeting minutes – Motion by Smith to approve the minutes. Second by Jandik. Ayes: All present. Motion approved.

**APPROVAL OF FINANCIAL REPORTS**

1. September 2023 People's Bank checking, savings, and CD reconciliations - Motion by Smith and second by Lawyer to approve the financial statements. Ayes: All present. Motion approved.
2. Steven Leih invoice re: Smith Cemetery Access tree removal/debris cleanup – Motion by Lawyer to approve payment of \$3,850.00 to Triangle L Services. Second by Jandik. Ayes: All present. Motion approved.
3. Review upcoming expenses with possible action – Clerk provided information of upcoming expenses and noted that there would need to be a resolution presented for any transfer of funds.

**OLD BUSINESS**

1. Tree Trimming – no new information to report and item was tabled.
2. Headstone Maintenance – Jandik reported that the number of unknowns may have changed and that the 1967 date of death needs engraved on the Beatrice Sanders headstone at Mt Tabor Cemetery. Jandik also acknowledged a recent interment of Connie Sheeder and noted that the headstone has been ordered. Discussion followed and Jandik will contact McCall Monument for a timeframe of the ordered headstones and other items that will need addressed.
3. Smith Cemetery access – Road and property revitalization – Jandik reported that Warren Water District has stated that they will not move the water pit. Warren County Attorney will send a letter to Warren Water District and the owners of the water pit to inform them that the water pit will remain where it is. Jandik shared that Century Link has stated that the phone box is inactive, and the township can remove it and dispose of it. The remainder of road revitalization is tabled until Warren County Engineer can assist with planning. Jandik will follow up with them.
4. Mt. Tabor Cemetery Deed update – Trustees discussed options for updating the Mt. Tabor Cemetery Deed from Steven Lawyer to the Squaw Creek Township. Lawyer stated that there has never been a deed or conveyance to anyone over the years that could be proven. Trustees contacted Ahler's & Cooney attorney Jenna Sabroske

by conference call and went over different scenarios to determine what would be the easiest and most cost-effective way to complete the transfer of the cemetery property to the Township. The Trustees also contacted Mike Van Scoyck at Warren County Abstract for pricing of bringing the Abstract up to date prior to separating the parcel for the cemetery. Van Scoyck will contact Lawyer with this information. Jandik will meet with surveyor Chad Daniels at Mt. Tabor Cemetery to determine the survey boundaries for the cemetery. Item is tabled for the next meeting.

5. Brett Corrigan unpaid fence viewing fee lien of property: Lawyer motioned to authorize the clerk to put a lien on Brett Corrigan's property if fence viewing fee is not paid within 10 days of 10/25/2023. Second by Jandik. Ayes: All present. Motion approved.

### **NEW BUSINESS**

1. EMS Advisory Board update – Jandik attended the EMS Advisory meeting October 1. Jandik went over the attached report and noted that the New Virginia Fire Department is still looking for volunteers. They are exploring getting funding to pay EMS as they were not able to respond to 14 calls so far in 2023 due to lack of a driver or EMS personnel. They are applying for grants from the Iowa DNR, Prairie Meadows and other sources for equipment. There was some discussion regarding a county wide EMS center which would be located in Indianola, but nothing has been decided yet. Indianola only has one ambulance and has been assisted by Milo on more than three dozen calls. Note regarding abbreviations on attached. MVC = Motor Vehicle Collision. ALS = Advanced Life Support. BLS = Basic Life Support

**PUBLIC COMMENTS** – There were no public comments.

**PROPOSITIONS AND REMARKS FROM TRUSTEES AND CLERK** – Jandik shared that she has started working on creating a plot map for Smith Cemetery for future sale of burial plots.

**CONFIRM NEXT MEETING** – November 22, 2023 at 1:15 p.m. at 7129 G-76 Highway, New Virginia, Iowa

**ADJOURNMENT** - Motion by Jandik to adjourn at 2:20 p.m. Second by Lawyer. Ayes: All present. Motion approved.

**APPROVAL DATE:**

Sheri Jandik, Trustee

Steven Lawyer, Trustee

Kimberly Smith, Trustee

**ATTEST:**

Misti Kosman, Clerk