

**MINUTES
SQUAW CREEK TOWNSHIP TRUSTEES**

Date: 11/22/2023

Time: 1:15 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

CALL TO ORDER – Chairperson Sheri Jandik motioned to call the meeting to order at 1:15 p.m. Second by Smith. Ayes: All present. Motion approved.

TRUSTEE ROLL CALL Present for the Clerk's roll call were Trustees Sheri Jandik, Steven Lawyer, and Kimberly Smith. There were no public attending.

APPROVAL OF MINUTES.

1. October 25, 2023 meeting minutes – Motion by Lawyer to approve the minutes. Second by Jandik. Ayes: All present. Motion approved. Then, after reviewing submitted invoices, motion by Jandik and second by Lawyer to approve paying Ahlers & Cooney PC \$275 for Mount Tabor Cemetery Deed services. Ayes all present. Motion approved. Next, upon a motion by Jandik and second by Smith to approve paying Chad Daniel's \$660 invoice for Mount Tabor Cemetery Deed survey. Ayes all present. Motion approved.

APPROVAL OF FINANCIAL REPORTS

1. October 2023 People's Bank checking, savings, and CD reconciliations - Motion by Smith and second by Jandik to approve the financial statements. Ayes: All present. Motion approved.

OLD BUSINESS

1. Tree Trimming – no new information to report and item was tabled.
2. Headstone Maintenance – Jandik reported that McCall Monument has not started the order for the unknown headstones as they are working on the six name stones first.
3. Smith Cemetery access – Road and property revitalization – Jandik reported that she has been trying to get the Warren County Engineer's Office to schedule a meeting to discuss road design. Jandik reported that she has not yet had a chance to remove the Century Link phone box at Smith Cemetery. Discussion followed. Smith stated that she will remove the nonfunctioning phone box.
4. Mt. Tabor Cemetery Deed update – Trustees discussed options for updating the Mt. Tabor Cemetery Deed from Steven Lawyer to the Squaw Creek Township noting that the Lawyer paid from his personal funds \$1,700 to update the abstract; Chad Daniels Surveying has completed the survey and that Jenna Sabroske of Ahlers and Cooney PC will have the abstract in hand to complete the title opinion prior to our next meeting.
5. Brett Corrigan fence viewing fee – Clerk reported that the fence viewing fee was paid by Brett Corrigan and the lien will not be processed as previously reported.

NEW BUSINESS

1. Donation to Cemetery Guy for equipment/supplies – no action taken due to the Cemetery Guy reaching his funding goal. Trustees may donate for supplies and equipment used in repairing headstones at the three Squaw Creek Cemeteries, if needed in the future.

PUBLIC COMMENTS – There were no public comments.

PROPOSITIONS AND REMARKS FROM TRUSTEES AND CLERK – Trustees briefly discussed the cemetery deeds for Steven Lawyer cemetery plots. Lawyer will report his findings at the next meeting.

CONFIRM NEXT MEETING – December 20, 2023 at 1:15 p.m. at 7129 G-76 Highway, New Virginia, Iowa

ADJOURNMENT - Motion by Jandik to adjourn at 1:38 p.m. Second by Smith. Ayes: All present. Motion approved.

APPROVAL DATE: _____

Sheri Jandik, Trustee

Steven Lawyer, Trustee

Kimberly Smith, Trustee

ATTEST: _____
Misti Kosman, Clerk