

**MINUTES
SQUAW CREEK TOWNSHIP TRUSTEES**

Date: 12/21/2022

Time: 1:00 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

CALL TO ORDER - Chairperson Sheri Jandik motioned to open and call to order the meeting at 1:00 p.m. Second by Lawyer. Ayes: All. Motion approved.

TRUSTEE ROLL CALL Present for the Clerk's roll call were Trustees Sheri Jandik, Steven Lawyer, and Kimberly Smith. No public was present.

APPROVAL OF MINUTES.

1. November 23, 2022 meeting minutes – Motion by Lawyer to approve the November 23, 2022 meeting minutes. Second by Jandik. Ayes: All. Motion approved.

APPROVAL OF FINANCIAL REPORTS

1. November 2022 checking reconciliation – Motion by Lawyer to approve the reconciliation report for the People's Bank November 2022 checking account. Second by Smith. Ayes: All. Motion approved.

OLD BUSINESS:

1. Tree Trimming – Smith reported that her family had removed several limbs and sticks from Indian Valley Cemetery and fixed the fence. There is chainsaw work to be done at a later date. Discussion followed with Jandik motioning that the township would pay \$7.25 per hour for previous and future work time spent at Indian Valley Cemetery. Second by Lawyer. Smith abstained. Ayes: Jandik and Lawyer. Motion approved.
2. Headstone Maintenance – Jandik contacted Lee at McCall Monument and they need to make sure the headstone base is large enough for the new stone. Jandik had volunteered getting that measurement since they are out of Newton. She has not done so yet, so Smith volunteered to do this while she is at the cemetery cleaning up trees. Jandik will contact Indianola Memorial Works since we have not received an email from them regarding the headstones they are working on. Jandik will also determine if there have been any price increases that may affect our cemetery rules.
3. Smith Cemetery access – Jandik has been trying to reach Maria Brownell and will be talking with her after the meeting regarding the legal action for Smith Cemetery Access.
4. William "Bill" Willis II memorial marker – Lawyer presented the memorial stone for Trustee William "Bill" Willis II and noted that he and Sam Lawyer will install the memorial at the base of the flagpole at Mt. Tabor Cemetery. Motion by Lawyer to formally approve the \$150 to Tiffany Lawyers for the stone and engraving. Second by Jandik. Ayes: All. Motion approved. Then Lawyer asked

that a nominal fee for materials be awarded at \$50.00. Motion by Smith to approve \$50 for installation materials for the Willis memorial stone. Second by Jandik. Ayes: All. Motion approved. Trustees set April 15, 2023 at 1:00 p.m. at Mt. Tabor Cemetery for memorial dedication of Willis' memorial stone.

NEW BUSINESS

1. Payroll timesheets – Motion by Lawyer to approve the Squaw Creek Township timesheets concluding the 2022 calendar year. Second by Jandik. Ayes: All. Motion approved. Jandik will deliver to the Warren County Auditor for payment.

PUBLIC COMMENTS – None.

PROPOSITIONS AND REMARKS FROM TRUSTEES AND CLERK – Clerk reported that no mowing bid information had been sent and no bids received yet.

Trustees discussed cemetery imaging to determine if there were any open plots. It was determined in the past that it would be too costly, but Jandik will check with her contacts again to see if perhaps the cost would allow us to image Smith cemetery which is missing many markers. Jandik thanked Cindy Flaherty at the Medora Church for posting our agenda and minutes. Trustees then discussed the removal of the recycling from the Warren County Administration Building with Lawyer noting that it is required by law that Warren County provide a recycling center. It was noted that at this time Warren County residents can take recycling to TRM Disposal for a fee. Jandik will be following up with BOS Crystal McIntyre regarding a resolution to allow for free recycling for rural residents. Finally, Trustees discussed having business cards, lanyards and t-shirts made so that when any of us are at a public event or meeting we can provide our identity easier without a long explanation. This would be helpful when working at the cemeteries also.

CONFIRM NEXT MEETING – January 25, 2023 at 1:00 p.m. at 7129 G-76 Highway, New Virginia, Iowa.

ADJOURNMENT - Motion by Lawyer to adjourn at 2:24 p.m. Second by Jandik. Ayes: All. Motion approved.

APPROVAL DATE: _____

Sheri Jandik, Trustee

Steven Lawyer, Trustee

Kimberly Smith, Trustee

ATTEST:

Misti Kosman, Clerk